

Town Of Nederland
NEDERLAND DOWNTOWN DEVELOPMENT
AUTHORITY

NEDERLAND COMMUNITY CENTER 750 Hwy 72 Nederland, CO 80466
Conference Room
May 15, 2013 at 6:30pm

Regular Meeting Minutes

A. CALL TO ORDER

Meeting was called to order by Chairman Ron Mitchell at 6:34 pm.

B. ROLL CALL

Members Present: Ron Mitchell, Pat Everson, Mary Ann Rodak-Friedman,
Annette Croughwell

Absent: Will Guercio, Donna Sue Kirkpatrick, Katrina Harms

Also present: Eva Forberger

C. PUBLIC COMMENT – there was 1 member of the community present: Pam North of Rollinsville and member of the press. She stated her concern over the accuracy of the Board Titles as they appear on the DDA website, and asked that the Chairs titles be separated as Chairman and Vice Chair.

Chairman Ron Mitchell also had public comments regarding research and the books he is reading on downtown districts, parking issues and design. He also mentioned the conference he attended on Transportation in San Francisco where he brought back substantial information and that he took his own private survey into the parking situation in our downtown district. Annette inquired if the local library would be willing to purchase some of the titles he is reading.

D. CONSENT AGENDA

1. Approval of April 24, 2013 – Regular (rescheduled) Meeting Minutes

Motion to approve the April 24, 2013 minutes without additional corrections was made by Mary Ann Rodak-Friedman, seconded by Pat Everson and approved unanimously.

2. Approval of Warrants

Explanation of the Warrants was given by Eva Forberger and Pat Everson made a motion to approve the Warrants as presented, seconded by Ron Mitchell with unanimous approval and a Roll Call Vote passed this unanimously as well.

E. INFORMATIONAL ITEMS

1. NedPed Project Updates – by Brian McLaren of Huitt-Zollars, Inc. and Conor Merrigan of C2 Sustainability

Conor Merrigan of C2 submitted his update as printed packet items and Pat Everson followed up with asking if there were questions regarding the written updates. She stated that the BOT meeting went well and the approval for the Historical Clearance additional money was approved – but CDOT would most likely be able to perform the Historical Clearance as part of their services over the summer, cutting the cost for Smith Environmental to around \$5000, rather than the approximate \$9100 which was approved by the NDDA board and the BOT.

2. Treasurer Report – Eva Forberger

Eva Forberger referenced her report regarding the NedPeds Project as of April. She had phoned Brian regarding the \$17k left in the “do not exceed” budget of \$140k total and he assured her that they would stay within budget. Pat Everson answered a question from Annette concerning the current cost analysis in progress – as they are determining what each part of the project would cost and what specifically will be included in the project. There is also an analysis by Brian McLaren of Huitt-Zollars in progress regarding the costs of the NPP Process, and a report will be submitted. Pat Everson provided a basic overview that the importance of the NPP Process was evident prior to the drawings and at 30% of the project, with participation and valuable input. The parties that continued to be involved with the process found that at the 60% milestone, participation was reduced, and the gain / input was minimal. Annette Croughwell as the BOT representative, expressed gratitude from the town for the DDA implementing the NPP process and it’s analysis a benefit for other committees moving forward with other projects. Discussion followed on the subject of the importance of the 90% submittal and approval by the Board and the BOT.

Pat Everson expressed her concern regarding the sustainability aspect of the project and it’s integration at the 90% completion phase. She mentioned a report from Brian McLaren that the geophysicist’s core samples indicated that drainage is very poor and that she is not sure how that would influence the design at this point in the project.

3. Regional Mountain Master Plan Meeting Report – Katrina Harms was not present – so item was skipped

4. Report on Status of Adopt a Planter Program for the NDDA – Donna Sue Kirkpatrick was not present – so item was skipped

5. Joint Workshop with the BOT in August – Pat Everson

Pat Everson stated that after the last BOT meeting, the Mayor approached her and asked for a DDA / BOT joint workshop to be held on August 27, 2013 with these items to cover: strategic plans aligned with BOT goals, the 2014 DDA (preliminary) and NedPeds budgets, the 90% completion of the NedPed Project, and a ballot initiative discussion. She suggested a committee be formed to research and analyze the BOT goals and how they pertain to the DDA. Annette Croughwell suggested team building

with business and property owners and the possibility of Board discussion around these goals. Pat Everson stated that the rules for a board are different than a committee and perhaps a committee / task force could begin discussions on these goals.

6. New Application and information sheet for applicants for membership on the DDA Board – Pat Everson

In a response to the need for an updated application specific for DDA Board membership, Pat Everson revised the application and created an information sheet that explains the eligibility and requirements for membership. This is in an effort to help the Town Clerk determine eligibility, to clarify the boundaries, and expectations for potential membership.

7. Proposed Non-Event Event for August 17, 2013 – Ron Mitchell

Ron Mitchell combined Information Items 7 and 8 into one. See Below.

8. Alcohol Beverage Festival Area – Ron Mitchell

Ron Mitchell introduced the Non-Event Event as potentially 6 area restaurants / bars participating in a street event based on Festival Law SB11-273 passed in 2011. Establishments that have expressed an interest are: PI, Cosmic Cowboy, First St., the Deli, Salto and maybe eventually Wild Mountain and Snyders. Tables, tents and chairs would be set out on 1st Street with restaurant / bar wait staff circulating and taking orders and serving. There would not be alcohol served at the first event. Ron claimed there was interest among the restaurants in having a meeting to discuss the possibility of forming a steering committee and operating association given the fact that the Chamber of Commerce doesn't exist anymore. The first Non-Event Event could take place on August 17, 2013, as no other festivals are scheduled for that day. Annette reiterated the fact that the BoT was currently discussing year-round events.

F. ACTION ITEMS

1. Discussion of formation of a committee to start to work on an action plan and goals for the NDDA for the year 2013 to 2014 – Pat Everson

Pat Everson briefly went over her proposal to form a committee to begin working on an action plan and goals for 2013 / 14. This is primarily due to the fact that the Mayor has requested a workshop with the DDA and referencing Trustee Mueller's email in the packet. Pat desire to move forward is based on the necessity to align the plans and goals with the BOT and designating people to do this would help get it done. Pat Everson stated that the guiding principles concerning the BOT would be: help from the DDA with infrastructure, help with sustainability practices, helping with needs around parking in town, and as a Board, how to move forward. After some discussion it was decided to hold a workshop with Alisha as a facilitator to layout and prioritize goals and an action plan. A motion to have a workshop to begin establishing goals and action plans to coincide with BOT goals for 2013-2014 to take place 1 hour prior to the NDDA Regular Meeting on July 17, 2013 was made by Annette Croughwell, seconded by Patricia Everson and approved unanimously.

2. Formation of a committee to research fees and qualifications of legal counsel for the NDDA – Pat Everson

Pat Everson introduced this action item by asking Eva Forberger to be on this committee with her and Eva accepted with intentions of research and presenting to the Board the best candidates. A motion to form a committee of Eva Forberger and Pat Everson to review fees and qualifications for DDA legal council was made by Pat Everson and seconded by Annette Croughwell and passed with a unanimous vote.

G. DISCUSSION ITEMS

1. Consideration of what to do about flags purchased by the NDDA for pedestrian crossing at points on Highway 119 – Eva Forberger

After a brief discussion about the origin of the flags, and the possibility of re-purposing them, Eva Forberger agreed to bring the flags to the next Regular Meeting (June 12) as well as the original costs. Since this issue is not urgent, Annette Croughwell suggested gathering all of the various ideas, put them out on the table and discuss the possibilities – keeping in mind the uniqueness of Nederland.

2. Consider a request to change the date for the next NDDA Regular Meeting to June 12, 2013 – Sue Churches

All agreed that this was a good idea – and approved the date change.

H. ADJOURNMENT

At 7:52 pm a motion to adjourn was made by Mary Ann Rodak-Friedman, seconded by Pat Everson and approved unanimously. The May Nederland DDA Regular Meeting was adjourned.