

NDDA Meeting Minutes from June 12, 2012

present: Ron Mithcell, Pat Everson, Mary Ann Rodak, Will Guercio, Annette Croughwell, Donna Kirkpatrick

also present: Paul Turnburke, Scott Smith, Katrina Harms, Joe Gerlach, Alisha Reyes,

1. First motion was made to approve the slate of officers, Mary Ann made the motion, Pat made the second, motion carried to appoint the following:
Ron Mitchell, Chair of NDDA, Pat Everson, Vice Chair, and Donna Kirkpatrick, Secretary.
2. Minutes to previous meeting;

Pat brought up the project presentation by Mayor Joe Gerlach. She pointed out that the presentation was not one of his vision for the DDA and it's projects, but of an actual project has been accepted and voted on by the Board of Trustees, and has been funded.

She also corrected the previous meeting minutes as having already appointed the DAT team members from the DDA of herself and Ron Mitchell.

It was agreed that the dda board was on board for the nedpeds project as discussed in the previous meeting.

Pat moved to accept the minuets as amended, and Ron seconded, motion passed.

3. Ron moved to go ahead and move forward with the nedpeds and that the dat membership representation would be Ron and Pat.

Mary Ann seconded the motion. Alisha stated we should a disclosure stmt on our agenda as there could be questions of legality of our motions.

Discussion was held, and Pat expressed she would be more comfortable with dda approval.

Acceptance of the the mayors proposal for nedped, motion passed

4. Treasurers report

Eva handed out the budget. We will bump up loan to \$80K and hold balance as contingency fund that leaves a slight cushion in the budget where we were over spent by \$76K.

Pat stated that we needed to get the non tif into balance and this was decided by budget workshop

NEDPEDS budget: we don't have numbers yet but Eva has the initial proposal and budget would be used (from Loris and Assoc.) We need to get the more actual numbers to plug into the budget process per Eva. We need to get more actual figures. Per Paul he feels we do not have time. Loris did the initial design and cost estimates. Eva asked if Joe has done any work or talked with Loris. Ron reiterated that we need someone to do this really quickly.

Ron- how much money would it take to get Loris to look at this and get this done? Loris has part of the numbers. Per Eva they broke up the budget estimate in 3 sections so they might be able to use a portion. \$3300 was the original cost for their new costs estimate. \$210 per foot was the actual costs of phase 1. The initial for phase two was \$96.50

Treasures report: we have no more warrants at present

Budget ready to be approved to be submitted to BOT for their approval

Motion made by Pat to accept this as budget to be amended, Mary Ann seconded. Ron wants to know if we can use approx \$2k to approach Loris to see if we can proceed with nedped

Ron made motion to go to Loris to see what cost of new proposal for nedped and storm water control. Donna seconded . Both motions passed, Alisha said it needed to be a roll call vote. Roll call taken and all voted yes.

Annette left for a brief meeting at 6pm.

Ron will meet with Loris to proceed.

Scott Smith asked if we were to get money back from Loris. Ron asked if Loris is aware that there are changes in phase 2? Per Paul, Loris was retained to do an accurate cost est. of phase 2

5. Executive Director's Report

Chris Smith has been watering the entry way. He has not proceeded as he has a problem with the insurance stipulation

He has broken out the job into the separate sections of the job ie, planters, bridge and entry garden

Pat is not comfortable without the insurance, nor is Mary Ann. We cannot waive this requirement. Who is responsible for watering? Was this not to be the town's responsibility?

Ron made the proposal that we get his quote for insurance and we pay then we deduct from his proceeds or final payment. Motion was seconded by Will. Vote taken and passed. We will not pay for his insurance due to delays by Chris Smith, but will help him to at least acquire the necessary insurance.

Paul gave us an overview of the parks and rec survey documents: 361 respondents from over 2000 households

A detailed overview is available on line

DDA survey was to give out prizes to respondents we will need to select recipients at our next meeting. This will be added to the agenda

6. DAT update from Pat. Ron put out on flyers to neighborhood. Joe put on a very good presentation. The individuals that came were very receptive. They came with chips on their shoulders and left quite happy.
7. What has to be done is the plan of development and the RFP. Pat has written as much as possible and now she needs help. Pat expressed her great concern of the timeframe that we face. She was under the impression the town staff would help with the project. Joe stated that we need to go to bid before the end of January; we need the bid documents by December. November we need the schematic design, construction drawing, needs to be done in January of 2013. Schematic is where will it be and what will it look like. In August we must have the design done. It can be kind of loose. To get additional money we must have something done in August, so it can be vague prior to design development. The rougher it is the harder it will be for them to get it done by January 2013.

Paul asked if no action was taken to get this done by August then do we need to do this? Alisha said the construction sector is improving and costs will be more if we wait. Paul said this is just too involved to get done by August. Ron said we must get professional advice as soon as possible. Pat agreed that for us to go forward, we must go to Loris and have them help with the RFP as there was no one that could do it in the tight time frame currently on the NDDA board, but they could be viewed as partisan

Pat asked why can't we move forward to get the money in a positive way and get the job done instead of just giving up?

New Business: Ron called on Will for new business items for Lakeview Drive.

Will stated we need to .fix the old sidewalk issues with the shopping center access that generates 65% tax income in town.

Annette returned at 6:35

He proceeded to say it is apparent to everyone that the traffic flow in and around the shopping center is a critical problem. Ron suggested using a portion of the money allocated (40k) to test a traffic control device and add to the agenda for next meeting.

Annette asked if cdot has been contacted? Ron requested we authorize Will to contact them. Motion made by Ron to authorize Will to contact CDOT to pursue the traffic control issues and he will come back with an action item at the next meeting. Motion approved

Finance task force: Pat is requesting that we form a task force to begin considering the new budget that will have to thoroughly discussed. A motion was made to form the task force with Ron, Pat, and Eva with perhaps Gayle Eddy as the outsider to attend meetings. Motion carries

Per Ron, Frank Lutz wants to be on DAT, as does Andrew Becker on 2nd St.

We now heard from the new DDA applicants, Katrina Harms and Scott Smith.

Katrina has a strong interest in the business community in town. She is currently Chamber Coordinator. She wants to make business more viable in the community. She worked in communications and tech, runs her own business

Scott Smith is a painting contractor who lives on 2nd St. He is interested in keeping Nederland as is but improving going forward. He would like to see Nederland made more tourist friendly.

Ron pointed out that the BOT has the ability to appoint to board. He thanked those for attending and that they would be considered at the next BOT meeting.

We now will adjourn to executive session that will be recorded for discussion of personal matters. Now the non DDA members were asked to leave.

Executive session was held.

Meeting reconvenes at 8:32PM. Next meeting will be held on June 26th at 6pm. Meeting location will be forwarded later.

Annette moved to adjourn and everyone seconded. Meeting adjourned at 8:37PM.