

## **Nederland Downtown Development Authority Minutes for July 12, 2011**

**Board members present:** Ken Adler, Rob Joseph, Teresa Warren, Steve Culver, Peter Stader and Director Paul Turnburke.

**Absent:** Udo Sille and Jonathan Beggs.

**Also present:** Alisha Reis, Pam North and Gail Eddy.

Meeting called to order at 8:08 A.M.

1. Gail Eddy asked the NDDA Minutes from Feb. 3<sup>rd</sup>, 2011. She said they are still not posted on the Town's website. After some research, Steve Culver said those minutes have never been approved. Steve will send the minutes out to all NDDA Board members to approve at our next meeting.

2. Teresa Warren said the Sidewalk Art Contest went well. Teresa thanked Paul Turnburke, Rob Joseph, Udo Sille and Pam North for helping out. Teresa said there were approximately 30 entries.

Teresa said that checks for the Adopt-a-Planter program have all been collected. She said we still have two planters needing adoption as well as the planter boxes on the pedestrian bridge.

3. Paul Turnburke updated us on Phase 2 of the sidewalk project. Paul said he and Alisha Reis met with CDOT. Our grant has been approved. They initiated the process to do an IGA with CDOT and the Town of Nederland. They are looking to get things done with the BOT so we can get approval in Sept. Paul said he would still like to do a work session with the BOT to go over the Phase 2 details. Alisha said she would try to work with the BOT to schedule a work session.

Teresa asked the NDDA Board and Alisha how to create a policy to have the sidewalk deterioration problems on First St. fixed and billed. Teresa said there are safety issues with some of the sidewalk damage. Alisha Reis said according to town codes those repairs are the responsibility of the property owners, but the Town would be willing to work with the owners and help with the repairs.

Teresa asked Paul about the status of the parking signs. Paul said all the signs and poles are here and it is now on the Town's to do list. Alisha did not know where the sign installation ranking is on their to do list.

4. Paul Turnburke said we are planning to apply for a planning grant for the Riverwalk in the fall. Paul said we still need to have all the easement information in place before we apply. The easements need to be in the name of the Town or that the Town has control of that easement. Alisha Reis said she is working with the Army Corps of Engineers. Alisha does not think that the Corps will have any answers for us by Aug. or Sept. She said it will most likely be next spring or summer.

Paul said we could move forward with the planning grant for the south side of the creek where we already have the easements in place.

5. Paul Turnburke updated on the existing sidewalks. He said the Nedestrian Crossing signs are done and need to be installed. The flags are also ready. Paul said the Town has contributed \$250.00 to help with the flowers in town. Paul said we are getting started on the benches being made from the trees that were removed along the sidewalk. He said he hopes we have a couple done by the fall for the Visitor's Center.

Paul said they are trying to close out Phase One of the sidewalk project with the contractor by getting the final repairs done.

6. Rob Joseph updated on the BOT meeting. The BOT gave the go ahead for two GOCO, (Great Outdoors Colorado), Grants for preschool playground equipment. Rob said the BOT had a discussion on temporary camping in Chipita Park. They want to know who will be responsible for the upkeep of the Park and Park rules.

The BOT will do a post event meeting report after events to see what the impact of the event was on Town properties, so they can identify costs associated with these events.

There was a lot of conversation on the new Waste Water Plant and having public restrooms and the plant. The BOT will appoint a new member at its next meeting on July 19<sup>th</sup>.

7. Rob Joseph updated on the NACC. The NACC had their last meeting back in May. At that meeting they talked about getting out of the event business, leasing out the Visitor Center operations and focusing more on Chamber business. Rob said that starting on Memorial Day this year, Doghouse Video began operating the Visitor Center. The NACC will have a meeting in July on Wed. the 20<sup>th</sup>.

8. Under old business was approval of bills. Teresa Warren said we needed to write a check for \$1000.00 for our participating in the GOCO Grant. Teresa said we were missing a check from Boulder County for \$24,700.00, but that is was probably in the mail today.

Teresa asked Ken Adler where we stand on an alternate form of long-term financing. Ken said after much research we would not get any better deal from other banks than what we have now with Mutual of Omaha Bank.

9. Next up was the approval of our NDDA Board meeting minutes from May 19<sup>th</sup> and June 9<sup>th</sup>.

Steve Culver made a motion:

To approve the NDDA Board meeting minutes for May 19<sup>th</sup> and June 9<sup>th</sup> as written in the Draft minutes.

Ken Adler 2<sup>nd</sup> the motion. Motion was approved with four votes for and Rob Joseph abstaining. #071211-1.

10. Under new business the NDDA Board discussed going to a once a month meeting instead of two times a month. If we went to once a month, what day would we meet on? We agreed that the Tuesday following the first BOT meeting would be the best. If additional meetings were needed we could schedule them then or do so through notification of the Board members.

Ken Adler made a motion:

To change the NDDA Board meeting to the first Tuesday after the first BOT meeting of the month for a three month trial starting today in July, through our Sept. meeting. The meeting will still take place at 8:00 AM.

Steve Culver 2<sup>nd</sup> the motion. Motion passed unanimously. #071211-2.

Our next NDDA Board meetings will be on Aug. 9<sup>th</sup> and Sept. 13<sup>th</sup>.

11. Next up was consideration of the SRU application for an outdoor beer garden for the Pioneer Inn. All NDDA Board members thought this was a great idea and should be approved.

Ken Adler made a motion:

To recommend to the BOT that the NDDA Board is in favor of approving the SRU application for an outdoor beer garden for the Pioneer Inn.

Steve Culver 2<sup>nd</sup> the motion. Motion was approved unanimously. #071211-3.

12. We next discussed a previous item on having the Mountain Youth Corps clean up some Town property by Tilden Street, next to the new sidewalks. This is a property we were investigating for a possible pocket park, (Mahon Park), next to the sidewalk. The Mountain Youth Corps. has presented us with a proposal to come up with a maintenance plan for the property to identify and remove weeds from the area through Sept/Oct. The proposal said their fees would not exceed \$595.00 total cost.

Rob Joseph made a motion:

To accept the Proposed Work Plan for Mahon Park from the Mountain Youth Corps., not to exceed \$595.00 in total cost.

Ken Adler 2<sup>nd</sup> the motion. Motion was approved unanimously. #071211-4.

13. Teresa Warren said the NDDA mill levy needs to be renewed every seven years. By law, we need to renew our mill levy in 2012. Teresa said Boulder County is doing a mill levy election in the fall of 2011 and wanted to know if the NDDA would like to participate in this election. The election will take place on Nov. 1<sup>st</sup>. Teresa said we raise about \$22,000.00 a year from this mill levy.

Discussion centered on what the cost would be to participate in this election compared to what it might cost us during the elections in 2012. Teresa said the County needed to know our answer 100 days before the election, which would be around July 25<sup>th</sup>.

It was decided that someone needs to contact Boulder County and find out what our costs would be to participate in the 2011 election and the 2012 election. If there is significant cost savings for 2011, Teresa or Paul would notify us by email so that we could hold an emergency meeting to approve participating in the 2011 election.

Meeting was adjourned at 9:48 AM.

Our next regular NDDA meeting will be on Tuesday, August 9th. The meeting will take place at 8:00 AM at the Pioneer Inn, unless otherwise notified.

Submitted by Stephen Culver, Secretary NDDA.